

APPLICATION FOR EMPLOYMENT
SMITH CAMPUS CENTER AND STUDENT PROGRAMS

Position(s) for which you are applying

Store ___ Fountain ___ Office ___ Shuttle ___ Graphic Artists ___ Safe Escorts ___ Mail Room ___
CCAVES ___ Other ___.

Student Information

Name _____ Social Security # _____
 School _____ School Address _____
 School Phone _____ Class of _____ Major _____
 Home Address _____ Home Phone _____
 Are you eligible for: WORK STUDY Y___N___ or SELF HELP Y___N___.

Workplace Experience

Cash Registers: Y___N___.
 Audio Visual Equipment: Y___ N___ (if yes, list the equipment you have worked with on the back)
 Computers: Y ___N ___ (if yes, list the software your have worked with on the back)

Employment References

Pomona College, if applicable

Dates	Supervisor & Office	Job Title	Phone #
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Off Campus

Dates	Supervisor & Company	Job Title	Address & Phone #
1. _____	_____	_____	_____
2. _____	_____	_____	_____

Scheduling Information

Number of hours you can work per week: _____
 Times and days you would prefer to work: _____
 Do you expect to participate in study abroad this year: Y___N___

Below, please fill in your class schedule, checking in all obligated hours, leaving free hours open.

hours	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8am-9am							
9am-10am							
10am-11am							
11am -noon							
noon-1pm							
1pm-2pm							
2pm-3pm							
3pm-4pm							
4pm-5pm							
5pm-6pm							
6pm-8pm							
8pm-10pm							
10pm-midnight							
midnight-1am							

At time of hiring, you must provide evidence of identity (photo ID) and employment eligibility (Social Security card, birth certificate or passport).

RETURN THIS FORM TO THE ASPC OFFICE, SMITH CAMPUS CENTER.